



INTERNATIONAL STUDIES

Academic Year 2009-2010



University of Maine at FARMINGTON

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International Studies at UMF

INTRODUCTION

Welcome to International Studies! As you will soon discover, this is an exciting and flexible major that will provide you with many academic and career opportunities. This major represents a program that includes the disciplines of Anthropology/Sociology, Business/Economics, Foreign Languages, Geography, History, and Political Science. As an international studies major, you will choose two of these fields to concentrate in, and work with an advisor from each of your major fields. Because this is a flexible field, the advising process is of the utmost importance: we will work with you to design a personalized program to best fit your interests and career goals. This handbook is meant to help you understand the requirements of the international studies concentration, as well as to provide tips on how to get the most out of your experience here at UMF. Please keep this handbook in your files, so you can refer to it when you have a question or concern. We urge you to read through it completely as you start your major so that you have a thorough understanding of the international studies program.

- The International Studies Council

For information on the International Studies program, please contact either:

Angie LeClair/Debbie Kinney, Administrative Assistants for International Studies, Roberts 118,
(207)778-7451,
aleclair@maine.edu/dkinney@maine.edu

Gari R. Muller, Chair of the International Studies program, Roberts 139A, (207) 778-7458,
muller@maine.edu

Timetable for International Studies Majors

This is a timetable of important things to do and keep in mind each year during your academic career at UMF as an International Studies major. Specific details of when to take courses and fulfill requirements will be worked out between students and advisors.

First Year (for students who have declared their major)

1) Meet with your advisors. If you have not yet chosen two areas of concentration, take courses in each area you may be interested in, and talk to professors about prospects and requirements. Use the first year to shop around. You should, however, consult with your advisor and other professors about your decision-making process.

2) Get involved with at least one of the clubs related to your major. It could be the International Club (excellent opportunity to meet international students), the Global Society at UMF (designed to promote student travel and multi-culturalism), the French Club, the Geography Club, the Political Science Club, the History Club, or the Business/Economics Club. Clubs provide excellent opportunities to meet students with similar interests, to attend conferences, travel, and they also help you build a résumé (good for applying for scholarships, internships, and later graduate school or a job) especially if you play a leadership role.

Second Year (students are strongly urged to declare their major by the end of the third semester of university study).

1) By the end of your sophomore year, you need to choose your two areas of concentration and develop a program to be submitted to the International Studies Council outlining your program goals and objectives, as well as a plan of course work to achieve them. This is only a guide and may be amended in consultation with your advisor. However, in order to graduate in four years you need, by the end of the second year, to have a clear idea of what is needed to fulfill your requirements. Talk with your advisor about this by the spring semester of your second year so you can fulfill this requirement on time.

2) You should choose an experience abroad in consultation with your advisors (this is required for all international studies majors). As you know, there are exchange programs that are sponsored by UMF, to Great Britain, France, and China. In addition, you can also design your own experience to fit your program goals and needs. This will require some work to find out about opportunities and organize your experience abroad. The advisor will assist, but you'll have to gather information with the help of Lynne Eustis in the Office of International and Exchange Programs. You will typically travel abroad in your junior year, which requires making your plans early in your sophomore year.

3). Start compiling your portfolio and bring it to all appointments with your advisor when you discuss course registration. Your advisors may request to see your portfolio at other times to help assess what courses or activities would be best for you. The portfolio will track development over four years (see page 6).

Third Year

1) By the fall of the third year you should either be studying abroad, or plan for studying abroad in the spring.

2) You should consult your advisor as soon as possible if you need to make any changes. Letting your advisor know as soon as you consider a change will make it easier to deal with any potential problems. Ultimately, it is the student's responsibility to meet graduation requirements stipulated in the university catalog.

3) Remain active in clubs.

4) By the end of the year set up an appointment with your advisor to go over your portfolio and discuss your strengths and weaknesses in achieving your educational goals.

Fourth Year

If you have done everything right, your fourth year should be a wonderful time to explore and try some electives. You might even try a second experience abroad (most don't realize how easy and relatively inexpensive it is until they do it). You can also do an internship, independent study, and other specialized activities to culminate the UMF experience. The key is to make sure you follow the timetable in your program and consult adequately with advisors. Make sure to find time to go over your portfolio with your advisors. Now is also the time to make sure that you have fulfilled all requirements for graduation

By now, your portfolio should also be complete and ready to share with the International Studies Council.

Assessment and Portfolios

Language Proficiency exit interview/testing

During your last semester you will have an interview with a language professor who will assess your language proficiency. The results will be given to you in writing, will be part of your Portfolio, and will also be a basis for recommendations having to do with your language skills.

Your Portfolio

The International Studies program requires that all majors maintain a portfolio containing their key written work, a collection of exams or exercises from various courses, and a constantly updated résumé including work on student clubs, outside activities, and other relevant information. Students may include other things such as personal narratives or goal statements as they wish.

Your portfolio should be kept in a file, and organized chronologically. Your advisor will use your portfolio for two purposes. The first is to give you personal assistance in determining what your strengths and weaknesses are in order to help you choose courses and work through difficulties. Second, advisors will use the portfolios to assess in general the success of the International Studies major. Data may be compiled from your portfolio for this purpose, but it will not include your name or any personal information. In order to assure that your portfolio does not get lost, and to give us information to better help and advise you, the ISC Chair (Gari Muller) will keep your portfolio in his office. You may remove it to update it, or bring in papers and disks to add to it, but be sure to return the portfolio!

How to set up a portfolio

We recommend you buy an expandable file to use to keep your portfolio. You should consider an electronic component to your portfolio to save power point presentations or other such activities. You might even choose to keep a majority of your portfolio on a disk, though it may be useful to keep a hard copy of papers with instructor comments. Talk to your advisor about which kind of portfolio might be best for you.

For each year, separate your portfolio by: 1) Writing assignments and research papers; 2) Exams; 3) Class presentations and technology; 4) Feedback and activities outside class; and 5) a Current résumé.

Section one: For section one, it is not necessary to include *all* written work, but you should choose examples that show your strengths. This is not used to grade you, but to help you. Please keep all research papers, eight pages or over so we can help you develop research skills. You should also keep any other journals or written work on hand which you believe will either be useful down the line, or which you might like to look back at in the future.

Section two: Keep blue books or exam results on file so you can track your improvement and talk with advisors on how to improve test performance. You do not need to keep every exam you take, of course, two or three a semester from a variety of classes should be enough.

Section three: Class presentations include group and individual presentations, as well as class debates and formal discussions. If the instructor gives you written feedback, you can include that; otherwise, simply describe the activity and keep some of the work you did to prepare. Keep technology uses in this section of your portfolio even if they are not associated with a presentation, this can include analysis of data sets, major web research, and other projects.

Section four: In this section document any club activities, extracurricular activities or events which you believe relate to your education at UMF. If you have newspaper clippings or letters of thanks from organizers, feel free to include them as well. This can include involvement in the UMF symposium, actions on student government, and any other activities outside class.

Section five: Keep a reasonably up to date résumé in your portfolio.

How do I keep the portfolio from becoming too large? At first you may be saving too much, or perhaps too little. You may fear that keeping everything will cause you to have too many papers with no real reason to keep them. As you bring information to the ISC Chair to add to your portfolio, you may want to ask if you're keeping the appropriate amount of material. Otherwise, use your judgment. Keep and document what is most important.

What do I do with my portfolio? After graduation you will be glad you have it, not only will it contain papers you might need to show graduate schools as samples of work, but you will enjoy looking back at some of the most interesting work you did at UMF. As long as you add things as soon as you get them, it should be easy to maintain. The ISC Chair will provide your portfolio to your primary advisor at pre-registration time to facilitate the advising process.

Frequently Asked Questions

What is the International Studies Council?

The ISC or International Studies Council is a group of faculty from the disciplines involved in the International Studies program who oversee the major. The ISC is the body that will approve both your study abroad and your program proposal. The International Studies Faculty is a larger group of scholars (see page 15) who are associated with and teach courses for the International Studies program. Anyone on the International Studies Faculty is available to be your advisor.

What is meant by a field of concentration?

You need to choose two from the following disciplines as fields of concentration: 1) Anthropology/Sociology, 2) Business Economics, 3) Modern Languages, 4) Geography, 5) History, 6) Political Science. Each field has a set of requirements for those choosing it as an area of concentration. If you are uncertain about the fields you wish to pursue, feel free in your first two years to experiment and take a variety of courses. Talk with members of the ISC from each discipline you have a potential interest in to learn what that concentration entails and to help you decide what best fits your personal interests and career plans. The earlier you choose a field of concentration the easier it is to design a program that gives you flexibility and opportunity for interesting electives and abroad experiences. However, you are not locked into a choice if your interests change. If you want to change your field of concentration you must talk with your advisors as soon as possible, otherwise you may find it hard to complete requirements on time, which could delay graduation.

What is “modern languages as a field of concentration?”

Choosing a modern language field of concentration means choosing one language (French, Spanish, German, Russian or Chinese), and developing a thorough understanding of that language and of the culture of the countries who use that language.

Is this the same as the foreign language requirement?

No, but the two can overlap. The foreign language requirement means you must become proficient in at least one foreign language. This requires 16 credits of work (up to eight credits can be earned from completed high school work), and a final proficiency interview with a member of the foreign language faculty. You can, for instance, choose French and History as your two fields of concentration, and complete your requirements for your foreign language while fulfilling the French part of your concentration. Many students go that route, choosing one non-foreign language discipline and a modern language concentration as the basis of their major. Some believe their career goals or graduate school plans can best be achieved by having two non-foreign language fields of concentration (for example, Geography and Political Science), with language proficiency developed through elective courses. What is best for you depends on your interests and goals, and you should make that decision in consultation with your advisors.

What if I am from a foreign country, do I still need to be proficient in a new foreign language?

No, you already have proficiency in your own language and English, and that fulfills the foreign language requirement. Still, we strongly recommend you consider adding another language while here. Not only does that look good on your résumé, but once you learn a second language, a third is that much easier to pick up.

Why is a non-western history course required, and what does that mean?

It is important for students majoring in International Studies to have knowledge of cultures different than the kind we are used to in the industrialized West. Non-western courses include ones routinely offered on the history and culture of Japan, India, and China. If you have any questions about a course and whether or not it fulfills this requirement, ask one of your advisors.

Why do I need two advisors, and how do I choose them?

When you start the program, you will first be assigned to the Chair of the International Studies Council for initial advising. If you already have decided what your two fields of concentration will be, you will be assigned advisors from those fields. The ISC Chair may assign you an advisor from areas of potential interest for you. Ultimately, you are the one to decide who your advisors are. You can choose anyone on the International Studies Faculty (listed on page 16) who are in your field of concentration. You need two advisors because each concentration has different requirements. Someone from History cannot adequately advise you on what to take for French or in Business Economics. It is important you talk with each advisor about your interests.

How do I file my program proposal?

The program proposal requires you list the disciplines that constitute your fields of concentration, courses to be taken, your study abroad experience, and how you will achieve the other major requirements, such as the non-western history course and language proficiency. Slight alterations in the courses you take are acceptable if you and your advisors agree. Major changes, such as altering the fields of concentration or the language of choice will require a re-submission of the form. Your advisors will help you if that becomes necessary. You are also required to submit a short essay explaining why you choose this program. Ask for advisor for information on the proper format of the essay.

What is the optional senior thesis?

Students who plan to go to graduate school or desire a piece of writing in their portfolio which represents a careful and well written major research project should consider the option of writing a senior thesis. This involves working closely with at least one thesis advisor on a project developed by the student in conjunction with the thesis advisor. If you think this is something you are interested in, you should talk to your advisors by your junior year at the latest.

Anthropology/Sociology

If you are a student who is intrigued by the cultures and societies exhibited in a wide range of societies in the contemporary world, you might be a candidate for International Studies with a concentration in Anthropology/Sociology. Our students enjoy learning about the many different facets of human culture, symbols, ethnicity, gender roles, “race” issues and even cross-cultural misunderstandings. Sociology/Anthropology courses in International Studies focus on the impact of globalization on peoples inhabiting many different regions of the earth from the small scale societies of the Arctic to the large metropolises of contemporary Western Europe. We hope to foster a thorough understanding of cultural relativism with a reverence for local cultures.

This is an excellent concentration for any student wishing to pursue a career in international affairs, work in the state department as a cultural attaché, and work as a cultural broker to help foster communication in a wide variety of international and multicultural settings. It is a degree which helps prepare students for advanced degrees in areas as far reaching as International Marketing and Business, Diplomacy, Applied Anthropology and Applied Sociology in the global arena and of course, Development work. Many a Peace Corps volunteer has been an Anthropology/Sociology major.

Students in this program would benefit from taking courses in Economics, Geography, History, Political Science, and Foreign Languages. In addition, there are a wide variety of courses offered in Women’s studies that might be helpful. Many courses are offered overseas such as the three week winter term course in Japan on Japanese Art and Culture or the May term course on Modern Times in Italy. Such international courses would be highly beneficial to our students as well. Students should work with their advisors to ensure that courses selected are consistent with particular needs and interests and take 24 credits for the Anthropology/Sociology concentration.

Sociology/Anthropology

Required Course

ANT 101 Introduction to Cultural and Linguistic Anthropology

Electives -

Five Courses from the following list (to be selected with the help of your advisor)

SOC 104 Global Sociology

ANT 222 Peoples and Cultures of Europe

ANT 230 Linguistic Anthropology

ANT 240 Ethnography

ANT 300 Food and Culture

SOC 345 Power, Poverty, and Society

ANT 277 and SOC 277 Special Topics Courses with International Foci will also be offered from time to time.

Business-Economics

A Business-Economics option in the International Studies major establishes a good base for students to pursue the study of international business, international economics, as well as other related international areas that include management, marketing, finance, and commercial law in graduate school. By acquiring an advanced degree beyond the B.A., the potential will be greater to find a career in an international or multinational company. Faculty in the Business Economics program are committed to providing guidance in the profession by developing internships in a number of businesses and industries that deal with international business and trade.

There are numerous career opportunities in the field of international business and international economics. Possible careers include: working in government (such as the commerce department), working for intergovernmental organizations (such as the United Nations), teaching in college, working in international and multinational corporations and international consulting.

Student and advisor work together to develop a program by taking 24 (or more) credits from the following courses:

Required Courses:

BUS 210	Principles of Management	4 credits
BUS 220	Principles of Marketing	4 credits
ECO 110	Principles of Economics	4 credits

And at least 3 from the following:

ECO 305	International Economics	4 credits
ECO 360	International Economic Development	4 credits
BUS 325	Globalization and Partnership	4 credits
BUS 335	International Business	4 credits
BUS 336	International Management	4 credits
BUS 337	International Marketing	4 credits
BUS 338	International Business Law	4 credits

Total credits hours	----- 24 credits total
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Foreign Languages

A foreign language option is an excellent preparation for graduate school and for careers in diplomacy, teaching, business, consulting, translation and many others. Also, given the nature of our interrelated, interdependent and global world, an in-depth knowledge of other languages and cultures will give you a competitive edge wherever you live and work. Ultimately, knowing another language and culture enriches you personally and provides for intellectual experiences that will nurture your soul for the rest of your life, and that alone may be one of the most compelling reasons to get involved with languages both as a field and as an avocation.

Languages offered at UMF:

Chinese (Chinese visiting professor, with language assistant from Beijing)
French (Professors Gari Muller and Sylvie Charron, with two assistants from France)
Spanish (Professor Linda Britt, with language assistant from Mexico)
 (Professor Marisela A. Funes)

Note: if you choose any language other than French you will not be able to meet your requirements with course work at UMF, you will need to use a study abroad to meet those requirements.

Study Abroad Programs (one semester or year, during junior or senior year):

We are fortunate to have direct relations with universities in China, France and Great Britain. We highly recommend these exchange programs, because we feel confident that they offer a fine experience at relatively low cost. There are more options that you may wish to explore through the Office of International Studies.

Depending on your preparation and goals, it may be possible to do an internship as part of your stay abroad. Careful planning with your two advisors before departure is essential. Classes abroad must be approved so that you can meet your major requirements, and it is understood that you would normally spend your semester abroad in the country whose language you are studying.

UMF language faculty is committed to providing assistance to all students. Student and advisor work closely together to develop a program that includes at least 24 credits in one language. You need to start as early as possible, since it takes time to become proficient in a language:

Required Courses:

Language 101, Introductory level one	4 credits
Language 102, Introductory level two	4 credits
Language 201, Intermediate level one	4 credits

If you have studied a foreign language in high school, you can take a placement exam to receive up to eight credits for your experience. For more information, consult the language faculty.

Electives

We strongly encourage you to explore the literature, history, geography and culture of the countries whose language you are studying. You may wish to learn more than one foreign language, but you must reach advanced competency in at least one foreign language for this major.

Geography

Geography as part of the International Studies Program is designed to prepare the student for graduate school in Geography or International Relations or the work place. The required courses provide students with the basic tools needed by all geographers and the theoretical framework to apply the tools appropriately.

Career opportunities can be found with government at all levels as well as in the private sector. However, study beyond the B.A. creates greater opportunity to find a career in Geography or International Relations and is strongly encouraged.

The Geography faculty is committed to providing professional guidance to our students. We work closely with you to create a supportive atmosphere and to help you design a program that will best serve you in pursuit of your career goals. Students should take 24 credits from courses approved by their advisors. Students are encouraged to take GEO 400, the capstone experience in geography.

Required Courses

GEO 104	Global Transformations	4 credits
GEO 204	Geospatial Information	4 credits
GEO 210	Case Study in Regional Geography (e.g., Asia, Latin America)	4 credits
GEO 334	Political Geography	4 credits
GEO 310	International Development Issues	4 credits

Electives

GEO 103	Peoples and Environments	4 credits
GEO 304	GIScience	4 credits
GEO 320	Economic Geography	4 credits
GEO 325	Geography of Health and Disease	4 credits
GEO 332	Cultural Geography	4 credits
GEO 450	Research in Geography	4 credits

History

Your life will be enhanced by a solid understanding of the history and culture of other regions. Not only does history tell us where we've been, it also promotes greater understanding of the complexity of the world. For those interested in career and/or graduate opportunities in International Studies, the need for historical understanding is even greater. Imagine being a health policy maker in Africa, or a business representative in Japan, or working for the U.S. embassy in Argentina. Knowledge of the history of that country (as well as the history of the relationship between other countries and your host country) helps you understand how and why people act the way they do. It also promotes greater interpersonal interaction with those whose social, national, cultural or political backgrounds differ from your own.

Courses in History should be supplemented by offerings in other disciplines such as philosophy, art, music, literature, anthropology and religion. Students are also encouraged to develop their own interests in History by creating and pursuing a Directed Study in History (see below); an Independent Study or an Internship are both possible. Work with your advisors to ensure that such a course would be consistent with your particular needs and interests. Students should take 24 credits for the history concentration.

Required Classes

HTY 111 Global History II 4 credits

Electives

HTY 110 Global History I 4 credits
HTY 206 The Rise and Fall of the Soviet Union 4 credits
HTY 207 The Balkans in Our Times 4 credits
HTY 210 Colonial Africa 4 credits
HTY 215 The "New" Imperialism 4 credits
HTY 217 The World Since 1945 4 credits
HTY 221 Modern Britain 4 credits
HTY 227 Making of Modern Germany 4 credits
HTY 228 Modern France 4 credits
HTY 247 History of Canada 4 credits
HTY 260 Latin America 4 credits
HTY 261 History of Mexico 4 credits
HTY 316 Gender, Sexuality and Imperialism 4 credits
HTY 320 The Holocaust 4 credits
HTY 325 Comparative Revolutions 4 credits
HTY 339 Vietnam and the Vietnam War 4 credits
HTY 398 Directed Study in History 1-6 credits
HTY 400 Research Seminar in History 4 credits

Political Science

A Political Science concentration in the International Studies program is an excellent preparation for graduate school for fields such as International Relations, International Law, and Political Science. With this concentration the student compares different political systems and learns to analyze international politics from a variety of perspectives. One of the major questions facing political scientists this day is to analyze the impact of globalization on political and social life around the world.

There are a number of exciting career possibilities in the field of International Relations/Political Science. These include: government work (such as the Foreign Service or Central Intelligence Agency), work for intergovernmental organizations (such as the United Nations), legislative work, teaching, law school, and work for non-governmental organizations such as Amnesty International. Your career opportunities can be enhanced by graduate work beyond your B.A. degree. For this reason, care must be taken to keep your GPA (Grade Point Average) high, and to select a program of study to maximize your attractiveness to quality graduate programs. We will work with you each step of the way, assessing your progress every semester and providing personal attention to help you attain your career goals.

Students will work with advisors to choose a program by taking 24 or more credits from the following list of courses. Unless otherwise approved by your Political Science advisor, the four recommended courses listed below should be taken as part of the program.

Recommended Courses

POS 121	Comparative Politics 4 credits
POS 136	World Politics 4 credits

Electives

POS 204	American Foreign Policy 4 credits
POS 222	Politics of Developing Countries 4 credits
POS 225	The European Union 4 credits
POS 223	Politics of Post-Communist Societies 4 credits
POS 227	African Politics 4 credits
POS 231	European Foreign Policy 4 credits
POS 233	War and Peace 4 credits

POS 321	Islam and Politics	4 credits
POS 325	Globalization and Partnerships	4 credits
POS 332	International Law and Organization	4 credits
POS 336	Globalization	4 credits
POS 340	Current Topics in International Relations	4 credits

SOME OF THE FACULTY YOU'LL WORK WITH:

Julianna Acheson, Associate Professor of Anthropology, (PhD, University of Arizona)

Linda Britt, Professor of Spanish, (PhD, University of Virginia)

Sheena Bunnell, Professor of Business and Economics/Director of the UMF-based Maine Health Research Institute (MBA, Plymouth State College; PhD, Florida State University)

Sylvie Charron, Professor of French and Coordinator of Faculty and Student Exchanges with Angers and Le Mans, France (PhD, University of Wisconsin)

S. Waleck Dalpour, Professor of Business (MBA, Ed.D., University of Northern Colorado).

Brad Dearden, Associate Professor of Geography, (PhD, University of Utah)

Scott D. Erb, Professor of Political Science, (PhD, University of Minnesota)

Ralph Granger, Professor of Education (PhD, Kent State University)

Wendy Harper, Associate Professor of Economics, (PhD, University of New Hampshire)

Allison Hepler, Associate Professor of History, (PhD, Temple University)

Cathleen McAnney, Professor of Geography and Chair of the Department of Social Sciences and Business (PhD, Michigan State University)

John Messier, Assistant Professor of Economics, (PhD, American University)

Clyde Mitchell, Assistant Professor of Business, (PhD, KwaZulu Natal University)

Gari R. Muller, Professor of French, Chairperson of International Studies Council (PhD, Yale University)

Marisela Funes, Assistant Professor of Spanish, (PhD, University of Illinois at Urbana)

Louis Sell, Lecturer in History and Political Science (MA, Johns Hopkins School of Advanced International Studies)

International Studies Council:

Gari R. Muller, Chairperson; Julianna Acheson; Linda Beck; Sylvie Charron; S. Waleck Dalpour; Brad Dearden; Hazel Doak, Ex-Officio, Director of Enrollment Services and Exchange Programs; Scott Erb; Lynne Eustis, Ex-Officio, Assistant Director for International and Exchange Programs; Ralph Granger; Alison Hepler; Cathleen McAnney; John Messier; Clyde Mitchell.

PROGRAM PROPOSAL FOR INTERNATIONAL STUDIES MAJOR

Name: _____

Advisors: _____

Course Requirements

Courses taken to meet major Requirements:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Courses to be taken:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Other Requirements

One Non-Western History Course: _____

Study Abroad: _____

Foreign Language: _____

Senior thesis (optional): _____

Program Description: Please provide an essay of at least one page on a separate sheet describing and providing a rationale for your program. This should be done in consultation with advisors, following the guidelines in the student International Studies handbook.

Student Signature and Date

Advisor signature and date

Advisor Signature and date

Approved _____

Disapproved _____

ISC signature and date

International Studies: Study Abroad Form

Name: _____

Program Description (attach a separate page if necessary):

Courses to be Taken:

Special Considerations:

Student signature and date

Advisor signature and date

Advisor signature and date

cc: Student File
Student
Registrar
ISC Chair
Advisors
International Studies Office

Language Proficiency Evaluation for International Studies

Name: _____

Language: _____

Language Courses taken:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Comments:

Signature(s) and Date

Student Checklists

This checklist is designed to help you make sure you are keeping up with your major requirements.

First Year Checklist:

1. Meet and talk with the ISC Chair and your advisors once assigned: _____
2. Join one or more of the clubs associated with International Studies: _____

(Clubs include the International Club, French Club, Global Society at UMF, Geography Club, History Club, and Political Science Club)

3. Start and Maintain your Portfolio:
 - a) Fall Semester entries: _____
 - b) Spring Semester entries: _____
4. Attend the study abroad fair to begin research for your study abroad program.

Second Year Checklist:

1. Choose fields of concentration and have two assigned advisors: _____
2. Prepare Program Proposal, and submit to the ISC: _____
3. Maintain activity in student clubs: _____
4. Talk with advisors about your study abroad plans: _____
5. Keep your portfolio up to date:
 - a) Fall Semester entries: _____
 - b) Spring Semester entries: _____

Third Year Checklist:

1. Make sure your program proposal and study abroad plans are approved:
2. Check with advisors to assure graduation requirements are being filled: _____
3. Play a leadership role in student clubs: _____
4. Maintain your portfolio:
 - a) Fall semester entries: _____
 - b) Spring semester entries: _____

Fourth Year Checklist:

1. Assure you have fulfilled program requirements: _____
2. Talk with advisor about post-graduation plans: _____
3. Arrange foreign language proficiency evaluation: _____
4. Maintain your portfolio:
 - a) Fall semester entries: _____
 - b) Spring semester entries: _____
5. Leave contact address with ISC chair: _____

Good luck!!!!

Every step of the way you should consult your advisors. Failure to do so could cause you to make a mistake and be unable to fulfill all your requirements to graduate on time, especially if you make changes to your program. Ultimately you, not your advisors, are responsible for assuring that you successfully complete the major and graduation